<ul> <li>Begin by going to the FBISD website at:</li> </ul>	Sign In Find it Fast > Search FBISD Q						
https://www.fortbendisd.com/family-access							
<ul> <li>In the upper right, click on the Family Access icon.</li> </ul>	Let's Calendar Schools Family Talk!						
	community parents students staff						
• These are the screen resolutions, operating systems and supported web browsers for Skyward Family	Screen Resolution Family Access is best viewed at a screen resolution of 1024 x 768.						
Access.	Supported Windows Browsers Internet Explorer® 8 or higher Firefox 10 or higher						
	Supported Mac Browsers Safari® 3 or higher Firefox 10 or higher						
	Supported Operating Systems Macintosh® OS X 10.5 (Leopard) or higher: Windows® XP, Vista or Windows 7						
	Beta versions of Web Browsers or operating systems are not supported. The application is not tested against all available web browsers.						
	Macintosh®, Safari® - trademark owned by Apple Computer, Inc.						
	Windows®, Internet Explorer® - trademark owned by Microsoft Corporation						
• When the login screen opens, type in your login and password, and click on the Sign In button.	S K Y W A R D° Fort bend independent school district						
	Login ID:						
	Forgot your Login/Password? 05.18.02.00.03						



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• The center of the Family Access screen houses the message center for easy communications with the teachers and the district.	SUZY         Image: CLASSROOM TEACHER (Comm Applitus / 030, Periodential Superiodential Superiodent
• The right side of the screen lists all upcoming events and a quick access link to the Family Access calendar.	Upcoming Events Calendar
• The Family Access screen also offers you the ability to view one or all of your children from one convenient screen.	Family Access WARD HILLY J. SMITH SUZY A. SMITH CLASSR Year End
<ul> <li>My Account: Language</li> <li>The My Account feature now offers more language selections than before. Click the checkbox to Show Google Translator in Family Access. Parent and Guardian email addresses may also be updated in this section.</li> <li>My Account: Profile Picture</li> <li>Parents and Guardians can upload a profile picture by clicking the Profile Picture button.</li> </ul>	Account Settings Email: father.smith@gmail.com Phone: (281) 555-5555 Ext Cell ♥ (281) 555-6666 Ext ♥ ● ● Ext ♥ ● ● Ext ♥ Show Google™ Translator in Family Access Save Change Login Change Password Profile Picture
	Undo



• Click the <b>Select a custom picture</b> radio button, and then click the <b>Browse</b> button.	Change Profile Picture
• Locate the picture to upload, and click the <b>Open</b> button.	Choose File to Upload Look in: My Documents Downloads Dropbox Recent Desktop Desktop Desktop Desktop
• Click the <b>Save</b> button. Note that the picture may be removed by clicking <b>Remove</b> <b>Profile Picture</b> , or the <b>Use Default</b> <b>Icon</b> radio button may be selected to use a generic picture.	Change Profile Picture Use Default icon Select a custom picture Remove Profile Picture Save
My Account: Change Login • Parents and Guardians can change their login and/or password by clicking Change Login or Change Password.	Save Change Login Change Password Profile Picture Undo



• To change the login, click the <b>Change Login</b> button. The current UserID will display, key in the <b>New</b> <b>Login</b> and the <u>current</u> password. Click <b>Save</b> .	Change Login Current Login: * New Login: * Current Password: (*) Indicates a required field Save
<ul> <li>To change the password, click the Change Password button. Key in the Current Password, the New Password and then Retype The New Password to confirm the change. Click Save.</li> <li>Note: Passwords do not display as typed.</li> </ul>	Change Password   * Current Password:   * New Password:   * Retype New Password:   (*) Indicates a required field.     Save
My Account: Email Notifications • Parents and Guardians email notification setup has moved to the Account area. Select the email notifications available for your student(s).	<ul> <li>Email Notifications</li> <li>✓ Receive Daily Attendance Emails for my student(s)</li> <li>✓ Receive Grading Emails for my student(s)</li> <li>✓ Assignment/Class Percent Overrides (If blank, the School default low a Low:</li> <li>✓ High:</li> <li>✓ for BILLY SMITH and SUZY SMITH</li> <li>✓ Receive Progress Report Emails for my student(s)</li> <li>✓ Daily S Weekly (every Saturday)</li> <li>✓ Monthly (1st of each month)</li> </ul>
• Remember to click <b>Save</b> to store changes to your login, password, picture, languages or email notifications.	Save Change Login Change Password <u>Profile</u> <u>Picture</u> Undo







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• The calendar may be displayed by <b>Month</b> , <b>Week</b> or <b>Day</b> by clicking the button containing the display name.	Calendar Display Month Week Day					
• You can click on calendar items to see detailed information on the item.	May 19 — 25 2013 🐨 🍣 Calendar Display Month Week D 5/20 Tue 5/21 Wed 5/22 Thu 5/23 Fri 5/24 Sat 5/25 Due: Ch. 20 Quiz Example Due: Major Spiral Grade When: Wed, May 22nd, 2013 Regarding: SUZY A SMITH Class: World Hist, Period 4 Teacher: ISRAEL DE LOS SANTOS Grade: School: CLEMENTS H Suzy (CLEMENTS H S) Major Spiral Grade (Category: MA Assign Date: Wed May 22, 2013 Dat Max Score: 100 V SUZY'S Score Info: Points Earned: *out of 100					
<ul> <li>Calendar items may be exported to personal calendars. Expand the calendar item and click Export to Personal Calendar.</li> <li>Note: Once exported the information is static (not updated).</li> </ul>	Wed 5/22       Thu 5/23       Fri 5/24       Sat 5/25         Due: Major Spiral Grade       Image: Major Spiral Grade       Image: Spiral Grade         When: Wed, May 22nd, 2013       Regarding: SUZY A. SMITH       Image: SUZY A. SMITH         Class: World Hist, Period 4       Teacher: ISRAEL DE LOS SANTOS       Image: Show Assignment Details         School:       CLEMENTS H S       Image: State Sta					
Gradebook • Click the Gradebook tab to view grading information from the Easy Access Toolbar for your student(s).	Gradebook       There are no Missing Assignments for         Attendance       Class Grades         Student Info       SUZY (CLEMENTS H S) Display Op         Food Service       Prd       Class         Schedule       1       CLASSROOM TEACHER         Teacher Conferences       2       Theatre Art II PAUL SHAFFER					



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• The Gradebook may be customized by using the <b>Display</b>	There are no Missing Assignments for SUZY.							
	Class Grades		Grades posted to the report card are					
Torm Only The current torm	SUZY (CLEMENTS H S) Display O	ptions	The current term is nig					
displays in vellow	Prd Class Show C	urrent Term Only R8	CT4 T4 SE2	S2				
displays in yellow.	Comm Appltns 1 CLASSROOM TEACHER	83 4	85	82				
	2 Theatre Art II 2 PAUL SHAFFER	80.8	98	93				
• Just like the previous version of Family Access Gradebook, click on a marking period grade to see detailed information about that grade.		T4 <u>85</u> 98						
• After clicking on the marking period grade, the category breakdown of the grade may be viewed as a graph. More detailed information on an assignment can be viewed by clicking on the assignment name.	bgress Report         Y (CLEMENTS H S)         d Hist (Period 4)         Imary         Grade         25/2013 - 07/09/2013)         3         Assignments         22/13         Major Spiral Grade         09/13         EOC STARR Practice Rev	Percent 3.00% MAJOR *out of 100 MAJOR *out of 10	Por Breakdown (% DAILY, 50 AJOR, 50 <sup>3</sup> ercent Grade Missin 100.00 100					
Attendance								
	Calendar BILLY (WILLIAM B TRAVIS H S)							
•Click the Attendance tab on the	Gradebook Date	Attendance	Period					
Easy Access Toolbar to view	Attendance No Absences or	Tardies were found.						
attendance information for your	Student Info SUZY (CLEMEN	TS H S)						
student(s).	Food Service Date	Attendance	Period	Class				
	Schedule Wed May 8, 201	3 WEBTARDY 3 UNEXCUSED	4	World				
	Teacher							
<ul> <li>Absences, tardies and other absences from class or school are listed on the center of the screen.</li> <li>Click the class name to link to detail information about the class</li> </ul>	Home Attendance Online Student Information Verification Calendar Gradebook Date Attendance Thu May 16, 201 Student Info	nce: Wed Jun 12, 2013 Tardies were recorded for SUZY. TSH S) Attendance 3 WEB TARDY UNEXCUSED	Period Class 1 Comm Appil 4 World Hist	Ins				
	Tue May 7, 2013	UNEXCUSED	1 & 6 View Classe	38				







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Food Service					
• Click the <b>Food Service</b> tab on the Easy Access Toolbar to view the lunch account balance for your student(s).	Calendar Gradebook Attendance Student Info Food Service Schedule	Food Service Current Account Balance No current balance details			
• Click the <b>Schedule</b> tab on the Easy Access Toolbar to view current schedule classes for your student(s).	Student Info Food Service Schedule Fee Management	2012 - 2013 Print Schedule           Period 1 (7:30 AM - 8:25 AM)           Period 2 (8:30 AM - 9:20 AM)           Period 3 (9:25 AM - 10:15 AM)           Period 4 (10:20 AM - 11:10 AM)           Period 5A (11:41 AM - 12:40 PM)           Period 6 (12:45 PM - 1:35 PM)           Period 7 (1:40 PM - 2:30 PM)	Term 4 (03/25/13 - 06/06/13) World Hist JAKE WILLIAMSON MTWRF Room 626 Eng II Pre AP CHIVONNE KISER MTWRF Room 217 LifeNutri&Welln AMREEN LADHA MTWRF Room 227 Health KARA SYLVESTER MTWRF Room 615 Geometry EDGAR HUERTA MTWRF Room 615 Spanish III Pre OFELIA SIERRA DE MARTINEZ MTWRF Room 7-6 Chem I IMANA MOORE MTWRF Room 809		
• The Schedule tab's <b>Display</b> <b>Options</b> allow the option to view Current Term Only or All Terms.	Currently Scheduled Class: Thu Jun 20, 2013 9:23am KEMPNER H S. TOWNEWEST E S. (KEMPNER H S) Display Options Current Year Display Options Current Year Show Current Term Only Display Options Current Year View All Terms 3 - 06/06/13)				
<ul> <li>Fee Management</li> <li>Click the Fee Management tab on the Easy Access Toolbar to make payments for your student(s) in an Extended Day Program.</li> <li>Secondary school students and parents will not have this tab.</li> </ul>	Food Service Schedule Fee Management Teacher Conferences	Unpaid Balance No current balance deta (TOWNEWES	ills 3T E S)   View Totals   Make a Payment		



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Teacher Conferences	
	Schedule
<ul> <li>Click the Teacher Conferences</li> </ul>	Fee
tab on the Easy Access Toolbar to	Management
schedule or to view teacher	Teacher
conferences for your student(s)	Conferences
	Academic History
· Taaahar Canfaranaaa that have	
reacher Conferences that have	Teacher Conferences
been scheduled can be viewed or	Scheduled Conferences Report
changed. In addition a conference	Print All Scheduled Conferences
time can be selected if that option	
has been set up by the teacher for	No teacher conferences are scheduled for this student.
vour student(s). <b>Note</b> : More	
information will be available on this	Print Options
process in the near future	No teacher conferences are scheduled Sort. O By Date
	By Student
Drint Ontions allows different	Print
•Frint Options allows different	
selections to choose from.	
Academic History	
	Fee
<ul> <li>Click the Academic History tab</li> </ul>	Management
on the Easy Access Toolbar to	Teacher
view of past academic grades for	Conferences
your student(s).	Academic History
	Dortfolio
• Ry colocting on individual class	2011 - 2012, Grade 09
• By selecting an individual class, a	Class         Terms         CP1         PR1         CP2         PR2         CT1         T1         CP3         PR3         CP4         PR4         CT2         T2         SE1         S1           Algebral         1-4         100         80         80         70         79         80         81         80
	Biology 1-4 93 86 84 87 83 83 64 81
Information.	Dance1         1 - 4         90         92         89         88         94         95         91         92           Eng1         1 - 4         93         98         86         84         83         84         79         84
	Span for Span S         1 - 2         100         98         94         87         86         86         83         89
	Algebra I (Period 6) EDUARDO ARTIGA
	KEMPNER H S Dept: Math
	Alphakey/Section: MA212/021 Subj: Algebra 1A
	Curriculum: Algebra I Grades: 8-12
	Explanation: Algebra I



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Portfolio							
Click the <b>Portfolio</b> tab on the	Fee Managem	ent					
Easy Access Toolbar for your student(s)	Teacher Conference	ces					
	Academic	History					
<ul> <li>The <b>Portfolio</b> tab replaces the Report Directory which included course request and GPA.</li> </ul>	Portfolio						
Legin History							
Login History			_				
• Click the Legin History teh on	Login	History					
• Click the Login History tab on the Easy Access Teelbar to view	Back t	o Prior					
the login history By clicking on	Family	/ Access					
View Areas you will soo the date							
time and area viewed	Date		Time	IP Address	Product	Areas Viewed	
line and area viewed.	Thu Ju Thu Ju	un 20, 2013 un 20, 2013	9:43am 9:23am	166.102.136.6 166.102.136.6	New Family Access New Family Access	View Areas View Areas	
	Thu Ju	un 20, 2013	9:06am	166.102.136.6	New Family Access	View Areas	
	Areas	Viewed on W	ed Jun 19, 2013	3 at 9:58 pm			
	Area	а	Time	Student		School	
	Hon	ne	10:03:59pm			KEMPNER H S TOWNEWEST E S	
	Port	tfolio	10:03:46pm			KEMPNER H S TOWNEWEST E S	
• If your browser window is too small you will not see the original Family Access view. If that occurs either expand the plus sign or increase the size of your browser window.		ļ	S K Y W A	Fan R D* All	nily Access Students 💌 re found.		



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